

Procedure no.*1 :

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Application for Accreditation

Applied to:

Accreditation unit (AU)

Al-Shareef Al- Radhiy st.11, Al-Abdali

P.O.Box 941287 Amman 11194 Jordan

Tel. 5658036 Fax 5681099

e-mail: accreditation@jism.gov.jo

accreditation@jism.gov.jo

We apply for any of the following:

1st Accreditation.

Re-Accreditation.

Extension for Accreditation.

*1 For official use

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Name of the laboratory: :

Type of the Applicant: :

- Testing or Calibration Laboratory
- Certification body of products
- Certification body of quality systems
- Certification body of environmental systems

Address of the Applicant: :

P.O. Box PC

Tel.: Fax:

E-mail:

Legal status of the Applicant: :

Legal representative of the Applicant :

Parent body of the Applicant (if any): :()

Address of the parent body: :

Head of the laboratory: :

Deputy head of the Applicant: :

Does the Applicant operate on several sites: :

Yes () no ()

(If yes, Please state the address)

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The following documents shall be attached
beside the documents required in (*The list of the
documents necessary for accreditation*):

- Quality Manual of the Applicant.
- For Laboratories: Calibration Certificates to
prove traceability of measurements to the
reference standards or information on how
traceability will be achieved.
- C.V's for the key personnel of the Applicant.

Your lab or Certification Body is providing tests/ calibrations or conformity assessment activities in one or more of the following technical sectors, you are kindly requested to select the appropriate no. of the technical sector when you fill in the scope of accreditation;

- 1 Chemical & Biological
- 2 Foodstuff
- 3 Environmental
- 4 Measurements & Calibration
- 5 Construction Materials
- 6 Electrical
- 7 Mechanical and Metallurgical
- 8 Non-destructive Testing
- 9 Proficiency Testing
- 10 QMS Certification
- 11 EMS Certification
- 12 Product Certification



In our capacity as applicant, we herewith declare:

* We are ready to comply with the *“Instructions for Administration and Implementation of Accreditation of Testing/ Calibration Laboratories and certification Bodies”* prepared by the Accreditation Unit with any other relevant regulations or instructions issued thereby.

* Our full commitment to inform the AU with any changes in our management and the legal or commercial status.

* We are fully aware of how the Jordanian Accreditation system functions.

* We agree on the accreditation procedures being carried out, in particular on making available the required supporting materials and documents and facilitating the assessors access to our premises.

* We are committed to pay the fees and expenses incurred in compliance with the regulations governing charges for services rendered by AU, specified in *“Instructions for Administration and Implementation of Accreditation of Testing/ Calibration Laboratories and Certification Bodies”*.

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Date
(Director of the Accreditation Unit)

(Signature)

Date
(Legal Representative)

(Signature)



Scope of Accreditation: Testing :

Number

Sector of testing*:



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Standard specification / techniques used ()	Types of test, Properties measured and Range of measurement	Materials / Products tested

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* If the lab scope of testing belongs to more than one technical sector, please fill in separate paper for each sector (see page 3).

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Scope of Accreditation: Certification :

Number

Sector of Certification*:

: *

Certification Criteria and Standards used	Types of bodies/products being certified /	Certification Scope

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* If the scope of accreditation belongs to more than one certification sector, please fill in separate paper for each sector (see page no. 3 for filling the sector of certification's number)

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